

NOTICE

NOTICE OF THE REGULAR MEETING OF THE GOVERNING BOARD OF
COLORADO CITY UNIFIED SCHOOL DISTRICT #14
HELD AT EL CAPITAN PUBLIC SCHOOL, DISTANCE LEARNING ROOM
325 NORTH COTTONWOOD STREET, COLORADO CITY, ARIZONA

To be held: 6:00 P.M. Monday, October 10, 2016 Mountain Daylight Time

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the District Staff and the General Public that the Governing Board of the Colorado City Unified School District #14 will hold a meeting open to the public on the above date, at the above address.

ONE OR MORE BOARD MEMBERS MAY BE ATTENDING BY TELEPHONE OR VIDEO CONFERENCE.

The Board may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03(A)(3).

AGENDA

1. Call to Order
2. Adoption of the Agenda
3. Informational Only Items
 - a. Cottonwood Report
 - b. El Capitan Report
4. Public Comments
5. Consent Agenda
 - a. Ratification of Vouchers Signed Between Meetings, 1710-1715
 - b. Ratification of Maintenance and Operations Auxiliary Expense Checks
 - c. Approval of Governing Board Minutes
 1. September 15, 2016 Regular Meeting
6. Action Items
 - a. Consideration and Action Regarding Recommending a New Board Member to Fill the Vacancy Created in the 2016 Elections (Sam Zitting), Appointment to begin January 2017.
 - b. Consideration and Action Regarding Approval of the Colorado City Unified School District Strategic Plan
 1. Needs Assessment
 2. Mission, Vision, & Values
 3. Cottonwood Schoolwide Goals
 - New - Afterschool Intervention / Clubs
 4. El Capitan Schoolwide Goals
 - New - Rise Program

- c. Consideration and Action Regarding Approval of the 2016-17 Federal and State Grants: Title I, Title II, CTE, IDEA, Preschool
 - d. Consideration and Action Regarding Approval of New Position- Check and Connect/ Parent Liaison for Title I
 - e. Consideration and Action Regarding Approval of the 2015-16 Annual Financial Report
 - f. Consideration and Action Regarding Approval of the 2016-17 Proposition 301 Performance Pay Plan
 - g. Consideration and Action Regarding Approval of the 2016-17 Teacher Evaluation Framework
 - h. Consideration and Action Regarding Approval of the 2016-17 Principal Evaluation Framework
 - i. Consideration and Action Regarding Changing our Entity Profiles with the Arizona Department of Education to Reflect Cottonwood Elementary as Grades PK-5 and El Capitan as Grades 6-12 effective 2016-17 School Year.
 - j. Consideration and Action Regarding Approval of the School Facilities Board Terms and Conditions Related to the Engineering Analysis of the Gymnasium Floor Cracks
 - k. Consideration and Action Regarding Policy Advisory (No Action Taken on 9/12)
 1. Advisories 522-566
 2. Special Consideration – ACB Nondiscrimination
7. Executive Session
 - a. Executive Session to discuss Personnel Concerns
 8. Regular Session – Business Items
 - a. Consideration and Action Regarding Employees with Conflicts of Interests
 9. Reports
 - a. Expenditure Budget
 - b. Fund Balances
 - c. Student Activities Report
 10. Next Meeting: November 14, 2016

CONFIRMED
MINUTES OF THE REGULAR SESSION OF THE GOVERNING BOARD OF
COLORADO CITY UNIFIED SCHOOL DISTRICT #14
HELD AT ELCAPITAN CAMPUS DISTANT LEARNING ROOM
255 NORTH COTTONWOOD STREET
COLORADO CITY, ARIZONA

Held: 6:00 P.M. Monday, October 10, 2016 Mountain Daylight Time

Governing Board Members Present: Mr. Jared Hammon, President
Mr. Roger Knudson, Member
Ms. Rebecca Barlow, Member
Mr. Daniel Dutson, Member

Staff Present: Ms. Carol Timpson, Superintendent
Ms. Mary Timpson, Business Manager

AGENDA

1. Call to Order

Mr. Hammon opened the meeting at 6:09 P.M.

2. Adoption of the Agenda

3. **Informational Only Items**
 - a. **Cottonwood Report**
 - b. **El Capitan Report**

4. **Public Comments**

Brooke Barlow expressed a desire to fill the School Board vacancy. She has students enrolled in the District and would like to be more involved in their education. She supports the Mission, Vision, and Values statement that will be addressed on the agenda. She was involved in the creation of the statement, serves on the PTSA, and involved in a “Parents helping Parents” group. Mr. Dutson stated that Parent support is critical to the success of the District. Mr. Knudson stated that the Board serves a District that needs to be involved in order for the Board to do their job better.

Marion Zitting also expressed a desire to fill the Board vacancy and asked for consideration. He helped form the PTSA and has served on the Title I Parent Committee. He is a Teacher at the Centennial Academy. Mr. Hammon expressed appreciation for their willingness to serve and invited them to get involved with the District whether or not they are considered for the position.

5. **Consent Agenda**
 - a. **Ratification of Vouchers Signed Between Meetings, 1710-1715**
 - b. **Ratification of Maintenance and Operations Auxiliary Expense Checks**
 - c. **Approval of Governing Board Minutes**
 1. **September 15, 2016 Regular Meeting**

Mr. Knudson made a formal request that whenever the District Administration responds to a specific Board Member request for information, that the entire Board be included in the response. He asked if it needs to be in the policy. Ms. Carol said it will be put into practice.

Motion: Mr. Hammon motioned to ratify vouchers 1710-1715 as well as the Maintenance and Operations Auxiliary Expense Checks and approve the Board Minutes of September 15, 2016 Regular Meeting. Mr. Dutson seconded. Vote: All in favor. Motion carried.

6. **Action Items**
 - a. **Consideration and Action Regarding Recommending a New Board Member to Fill the Vacancy Created in the 2016 Elections (Sam Zitting), Appointment to begin January 2017.**

Ms. Carol presented information for County Superintendent Mike File stating that the District election has been canceled because only two Board Members had their paperwork in to fill three positions.

Those members were Roger Knudson and Rebecca Barlow. Mr File said the Board can recommend Sam Zitting to fill the vacant position if he is willing, and that appointment begins January 2017. Mr. Hammon wants to talk to Sam Zitting before taking action. Mr. Knudson read the policy concerning Board Member positions.

Roger read the policy concerning board member positions. The Board chose to move this item to the next meeting.

b. Consideration and Action Regarding Approval of the Colorado City Unified School District Strategic Plan

1. Needs Assessment

Ms. Carol stated that the District Staff completed a comprehensive needs assessment and compiled the information into a document. The staff met with Management Consulting to create the Mission, Vision, & Values based on information gathered from parents, students, administration, teachers and support staff.

2. Mission, Vision, & Values

The Mission, Vision & Values statement projects where the school may be in 20 years, what the five year milestones can bring, and what the staff would like the school to be. The Vision statement reads: “We build strong community by empowering the individual to achieve excellence in life pursuit.” The Mission statement reads: “To be the school of choice in the community we serve by excelling in Academic, Art and Athletics.” The Values statement is: “To engage and inspire others to dream more, do more and become more.”

“Innovation: We foster and environment of creativity that empowers the individual to transform the ordinary into the extraordinary.”

“Respect: We think, say, and do with high regard for self and others.”

“Trust: We create and environment in which people feel free to be authentic, passionate, committed, and are willing to share all that they have to offer.”

“Citizenship: We actively engage in building community. Caring individuals can change the world.”

3. Cottonwood Schoolwide Goals

New - Afterschool Intervention / Clubs

The Cottonwood Campus uses the Character Counts values.

They are: Trustworthiness, Respect, Responsibility, Fairness, Caring, and Citizenship. Character Counts values fit into the Mission, Vision, & Values statement.

4. El Capitan Schoolwide Goals New - Rise Program

Ms. Shauna presented the Rise Program through Title I. It stands for, “Respectful, Innovative, trustworthy Student leaders create Engaged citizenship.” Every Thursday, the class periods are cut by ten minutes to add this extra class. The student gets to choose something they want to do to help them be leaders. This program is designed to reach all students even those who struggle academically. They get to realize success through a project of their choice.

Ms. Shauna also stated that MCC is providing dual enrollment. 15 students are participating. 7 classes are being offered. El Capitan has the highest number of students and most classes available for students enrolled in the MCC Dual Enrollment program.

The District would like to host a College and Career fair in the spring for the entire community. The CTE programs are working well. She stated that over 100 students are getting A’s and B’s in the 1st Quarter. 49 students qualified for the largest honor roll dinner that was recently hosted by PTSA. The Sports Program is doing well. The Football Team had four wins and three losses.

Mr. Hammon asked what action needs to be taken. Ms. Carol proposed adopting the new Mission, Vision, & Values statement in place of the one in the District Policy Manual. Mr. Hammon asked if the staff and parents have seen the draft that is being proposed. He wants “buy in” from everyone before it is adopted. Ms. Vicki stated that a team of support staff, teachers, parents, and administration participated in creating this draft. Mr. Hammon recommended have the entire Governing Board be present before adopting it. Mr. Dutson agreed, and asked for a copy of both statements to compare. Ms. Carol said this was created to present to the Board at the Strategic Planning meeting to have something to start with. Mr. Hammon feels that the Board is reactionary to the District needs and requests and would like strategic planning so they are aware of the District needs before the request is made. Mr. Knudson pointed out that through the budgeting process; a certain amount of strategic planning is in place. He would like the community to be aware of the statement, but the community doesn’t show up for the Board meetings to be aware of changes.

Ms. Carol said an email can be sent to all parents presenting the statement and that it will be discussed at a future meeting for adoption.

c. Consideration and Action Regarding Approval of the 2016-17 Federal and State Grants: Title I, Title II, CTE, IDEA, Preschool

Ms. Carol presented documents to support each Grant that is being considered for approval. Ms. Barlow asked why Title I supports more student services to Cottonwood than El Capitan. Ms. Vicki explained that if intervention is provided at the early stage, perhaps it won't be needed so much when the student is older. Title I supports Cottonwood at 55% and El Capitan at 45%. Ms. Shauna says she sees the benefit of this kind of intervention in the High School.

Motion: Ms. Barlow motioned to approve the 2016-17 Federal and State Grants: Title I, Title II, CTE, IDEA, Preschool. Mr. Dutson seconded. Vote: All in favor. Motion carried.

d. Consideration and Action Regarding Approval of New Position- Check and Connect/ Parent Liaison for Title I

Ms. Vicki presented the job description for the new position- Check and Connect/ Parent Liaison for Title I. She explained this is just asking for the position. Ms. Barlow asked about the level of education required to fill this position. Ms. Vicki said an Associate Degree is required, and Check and Connect Mentor training would be required as well. Mr. Knudson asked if the position is funded from existing Title I funds. Ms. Vicki stated that it is included in the Parent Set-Aside portion of the Title I Grant.

Motion: Mr. Knudson motioned to approve item 6d, regarding Approval of New Position- Check and Connect/Parent Liaison for Title I. Mr. Dutson seconded. Vote: All in favor. Motion carried.

e. Consideration and Action Regarding Approval of the 2015-16 Annual Financial Report

Ms. Carol presented the Annual Financial Report. The District experienced good growth last year as well as increased expenditures. The biggest concern was separating the expenditures between the two campuses. The AFR reconciled well.

Motion: Mr. Knudson motioned to approve item 6e. Ms. Barlow seconded. Vote: All in favor. Motion carried.

- f. Consideration and Action Regarding Approval of the 2016-17 Proposition 301 Performance Pay Plan**
- g. Consideration and Action Regarding Approval of the 2016-17 Teacher Evaluation Framework**
- h. Consideration and Action Regarding Approval of the 2016-17 Principal Evaluation Framework**

Ms. Carol stated that items f, g, and h should be considered together. The Prop 301 is Teacher Performance Pay. The 1st tier goes directly to Teacher salaries. The 2nd tier is based on performance. A portion is based on Teacher evaluation, and a portion is based on assessment scores. Prop 301 allows a 3rd tier that can be used for various things. The District uses it for addendums if a teacher takes on extra duties such as extra classes or advisory positions. The same methodology is used for the Teacher Evaluation Framework, as well as the Principal Evaluation Framework. The process is kept consistent across the staff being evaluated.

Motion: Ms. Barlow motioned to approve f, g, and h. Mr. Knudson seconded. Vote: All in favor. Motion carried.

- i. Consideration and Action Regarding Changing our Entity Profiles with the Arizona Department of Education to Reflect Cottonwood Elementary as Grades PK-5 and El Capitan as Grades 6-12 effective 2016-17 School Year.**

Ms. Carol is trying to bring 4th and 5th into the Cottonwood structure because that is who Cottonwood represents for State reporting.

Motion: Mr. Hammon motioned to approve item I, as written on the agenda. Mr. Dutson seconded. Vote: All in favor. Motion carried.

- j. Consideration and Action Regarding Approval of the School Facilities Board Terms and Conditions Related to the Engineering Analysis of the Gymnasium Floor Cracks**

Ms. Carol explained that the School Facility Board has authorized an engineering firm to analyze why the gym floor is cracking. The SFB recommended the firm, who has now done the analysis. The firm recommends replacing the gym floor, which was laid without reinforced rebar. The new floor is a solid rubber product that is laid on top of the existing floor. The SFB will ask for a new gym floor at their next State meeting, given the Boards authorization.

Motion: Mr. Dutson motioned to approve item 6 j according to the agenda. Mr. Knudson seconded. Vote: All in favor. Motion carried.

k. Consideration and Action Regarding Policy Advisory (No Action Taken on 9/12)

- 1. Advisories 522-566**
- 2. Special Consideration – ACB Nondiscrimination**

Motion: Mr. Hammon motioned to approve k 1: Policy Advisory 522-566. Mr. Dutson seconded. Vote: All in favor. Motion carried.

Motion: Mr. Hammon motioned to not approve k 2, as written on the agenda. Mr. Dutson seconded. Vote: All in favor. Motion carried.

Mr. Hammon motioned to move to Executive Session. Mr. Knudson seconded. Vote: All in favor. Motion carried. Time: 8:01

7. Executive Session

- a. Executive Session to discuss Personnel Concerns**

Regular Session re-opened at 8:57 P.M.

8. Regular Session – Business Items

- a. Consideration and Action Regarding Employees with Conflicts of Interests**

No action taken

9. Reports

- a. Expenditure Budget**
- b. Fund Balances**
- c. Student Activities Report**

Ms. Carol presented the budget, but would like to revise it in the next couple of months to cover classified retirement. Mr. Hammon expressed a desire to set a schedule for a Governing Board work meeting.

10. Next Meeting: November 14, 2016

Mr. Hammon adjourned the meeting at 9:10 P.M.